



March 24, 2020

We are facing unprecedented times in the world with the fast spreading global pandemic, Covid-19.

As of today, numerous state governments including New York, California, Illinois, Connecticut, Delaware, Massachusetts, Michigan, New Jersey, Ohio, Pennsylvania and Texas have issued Executive Orders or legislation that require anyone or all of the following restrictions:

- prohibit large gatherings
- a mandate of its citizens to stay at home
- the closure of all “Non-Essential” businesses as defined by US Department of Homeland Security’s CSIA document (<https://www.cisa.gov/critical-infrastructure-sectors>)

According to these criteria, we at Quadra are considered as essential services and will continue to play our key role in the supply chain. We are active in servicing various essential industries such as; prescription and over the counter medications and supplements, raw materials for food manufacturing, cleaning products, chemical manufacturing food packaging, water treatment, soluble fertilizer, the energy sector as well as other essential services required to ensure the health and safety of our communities. The US Government had already recognized our industry’s key supply chain role when they published their definition of essential services over a week ago.

The health and safety of our people and our communities remains priority number one for our team. We had previously shared that we have taken measures to protect our essential services teams working at our facilities in both Canada and the USA. The majority of our team is now fully enabled to work from home in order to ensure we are able to continue to meet your service needs. In these abnormal and uncertain times, we are being counted on to be a key player in the suppression of and ultimate solution to this Pandemic.

In order to continue to make the best decisions for the health of our business and yours, we are encouraging you to reach out to us and provide us with updates on your evolving and changing raw material needs.

Thank you for your continued trust and confidence during these challenging times,

A handwritten signature in blue ink, appearing to read 'A. Infilise'.

Anne Marie Infilise
President